



# Blacks In Government®

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April 14, 2020

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## MEMORANDUM FOR BIG REGIONAL AND CHAPTER PRESIDENTS

THRU: Ms. Monica R Hedgspeth, National Membership Chair

*Dr. Doris Sartor*

FROM: Honorable Dr. Doris Sartor, National President

SUBJECT: 2020 BIG Sterling Membership Award

The National Membership Committee of Blacks In Government (BIG), Inc., is pleased to sponsor the **2020 BIG Sterling Membership Award**. This award recognizes those chapters for their excellence in recruiting new members and retaining current members, which contributes to the strong membership base for our national organization. The awards will be presented during the 2020 National Training Institute in Tampa, Florida. **Selected chapters will be awarded a plaque in recognition of their outstanding recruitment and retention efforts from July 01, 2019 – June 30, 2020. BIG chapters and/or regional councils must submit nominations on and/or before June 30, 2020. Late submissions will not be accepted.**

**Eligibility Criteria:** The 2020 BIG National Sterling Membership Award will feature three awards in the following categories:

1. Fewer than 50 regular members—Chapters must have a net increase of **five (5) new members** to be eligible for this award.
2. From 50-100 regular members—Chapters must have a net increase of **seven (7) new members** to be eligible for this award.
3. Over 100 regular members—Chapters must have a net increase of **ten (10) new members** to be eligible for this award.

The nomination process includes application completion and narrative submission, which details the recruitment and retention strategy of the chapter's membership. The selection will be made based upon membership increases as described above and innovative approaches of recruitment and retention. All nominations, completed with required documentation, must be mailed to the BIG National Office (Attention: 2020 BIG Sterling Membership Award) on or before June 30, 2020 and emailed to Mrs. Monica R Hedgspeth, BIG National Membership Chair, at [membership.hedgspeth@gmail.com](mailto:membership.hedgspeth@gmail.com). Please see the attached nomination procedures for further details

I wish each chapter much success and increase. If you have any questions, please contact Mrs. Hedgspeth, at (240) 778-7616 or [membership.hedgspeth@gmail.com](mailto:membership.hedgspeth@gmail.com).

As always, I appreciate your commitment, dedication, and support of Blacks In Government.

Enclosures: Nomination Procedures  
Nomination Application

cc: National Board of Directors  
National Executive Committee

*One of America's Most Influential Organizations*  
**"Thank You For Thinking BIG"**

## BLACKS IN GOVERNMENT (BIG)

### 2020 BIG Sterling Membership Award Program

#### NOMINATION PROCEDURES

- A. Nominations must be submitted by a BIG financial chapter and/or regional council. All nominations must be submitted by June 30, 2020 (postmark or electronic mail). **Late submissions will not be accepted.**
- B. Nominations must be submitted on the attached nomination form, contain no more than two (2) typed pages of award justification [Times New Roman and 12 pitch], and be appropriately signed (including signature of one regional director). Submission of sample materials utilized in your membership campaigns can be submitted if you so desire.
- C. Helpful Hints:
- 1) Include a brief history of your chapter.
  - 2) Address each criterion for the award.
  - 3) Cite specific examples, including dates, activities, and results that illustrate successful recruiting and retention efforts of the chapter.
  - 4) Include a copy of your membership roster as of July 01, 2019 through June 30, 2020.
- D. Signed nomination must be sent via mail or electronic mail to:
- MAIL:** Blacks In Government, Inc.  
Attention: 2020 BIG Sterling Membership Award  
3005 Georgia Avenue, NW  
Washington, DC 20001-3807
- EMAIL:** [membership.hedgspeth@gmail.com](mailto:membership.hedgspeth@gmail.com)

For questions or concerns, please contact Ms. Monica R Hedgspeth, BIG National Membership Chair, at (240) 778-7616 or [membership.hedgspeth@gmail.com](mailto:membership.hedgspeth@gmail.com).

**BLACKS IN GOVERNMENT (BIG)**

**2020 BIG Sterling Membership Award Program**

**NOMINATION APPLICATION**

1. Nominating Organization:

a. Chapter or Region:

Nominee Name:

b. Address (include zip code):

c. Telephone Number:

Daytime:

Evening:

d. Email Address:

e. Official Signatures:

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Chapter/Regional Council President

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Date Signed

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Regional Director

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Date Signed

**JUSTIFICATION:** Brief history of nominated chapter (cannot exceed two typed pages). You may attach any supporting documentation or supporting materials used in your recruitment campaigns.

**NOTE:** Please include a copy of your membership roster as of July 01, 2019 and as of June 30, 2020.